

District Director for Community Partnerships- *“Chief Community Collaborator”*

- We know that **students succeed when families, schools, and communities work together** but without clear structures and roles **at the district level**, even the most passionate efforts can stall.
- Sustainable, high-impact partnerships don’t happen by accident; they happen by design.
- We recommend designating a **primary staff member** to lead these responsibilities to ensure strong, seamless implementation of community and family partnership efforts across the district.
- While some districts choose to divide the work among multiple staff, **our experience shows that assigning dedicated time for one person, or at most two** sharing the role, leads to the most effective results.

Core Job Functions for this role:	Additional lead staff supporting or collaborating on this area:
<p>1. Connects FRYSC Coordinators and Monitor Impact Trends Bring all FRCs, YSCs and FRYSC Coordinators within the district together regularly to learn from one another, share challenges, and highlight what’s working. Help them track and review student data to spot trends and share effective strategies.</p>	
<p>2. Keeps the FRYSC District Contract in Good Standing Make sure each FRYSC Center is meeting state compliance requirements and is on the same page about what the district expects. Take time each year to review the FRYSC Monitoring Tool and confirm that all required documentation is in place.</p>	
<p>3. Leads Community-Level Asset and Needs Mapping Process (at least annually) Facilitate a collective team in identifying shared academic and non-academic barriers to student success, and mapping local resources to address them. Teams should include school staff, administrators, community partners, families, and—at the middle and high school levels—students. Findings should directly inform both FRYSC and academic school-level plans, ensuring alignment with the 4 Pillars, an evidence-based framework for effective community school partnerships.</p>	
<p>4. Aligns Family and Community Engagement across Title I, CSIP/CDIP, Local Accountability, and Other Plans Ensure that family and community engagement strategies are consistently integrated across Title I plans, CSIP/CDIP, and other required planning documents. These plans should be informed by the findings from the Asset and Needs Mapping process.</p>	

<p>5. Reports Engagement Effort Progress to the Local School Board on a Regular Basis Give updates that spotlight family engagement and community partnership wins and challenges. Focus on real impact stories and measurable improvements in schools.</p>	
<p>6. Is the Go-To Person for Community Partners District-Wide Serve as the single, consistent contact for businesses, nonprofits, and civic groups interested in working with schools. Help match them with the right opportunities both academic and non-academic.</p>	
<p>7. Hosts Open Conversations with Families and the Community (at least quarterly) Create spaces for honest dialogue where schools, families, and partners can talk about what’s needed and what’s possible—together. This may lead to or be part of the annual needs and asset mapping process.</p>	
<p>8. Tracks and Share Data that Demonstrates Partnership Impact Collect and communicate data that connects partnership efforts to improvements in attendance, behavior, academic outcomes, and family engagement.</p>	
<p>9. Represents the District in Civic and Business Networks Be visible in groups like Rotary, civic organizations, local Chambers, and economic councils. Use those spaces to champion schools and build support for education.</p>	
<p>10. Tells the Partnership Stories and Powerful Data to Build Public Support Use real student and family stories to show how partnerships make a difference and help others see the value of community engagement in schools. Share these stories with media, school leadership, and the broader community.</p>	
<p>11. Ensures Ongoing Capacity Building for Family and Community Partnership Best Practices Continued professional development/capacity building to maintain momentum, expand community and family partnerships and stay abreast of research informed techniques.</p>	

Optional/Expanded Staff Responsibilities	Lead Staff Member Responsible & Title
Organizes Site Visits to Model Programs Inspire local leaders through visits to high-performing schools.	
Coordinates and support efforts to achieve Family Friendly School and District Certification	
Serves as the District Coordinator for Kentucky Family Engagement Week.	

Acts as a grant writer or contributor for community and family partnership funding opportunities.	
Leads coordination of community resource fairs for school staff, students, and families to build awareness and connection to local services.	
Manages ongoing recruitment and engagement of community and business leaders to support school and family initiatives.	

Sample Milestones for use in Local School Board Meetings and Community Updates:

Community Impact:

- #/% increase of community partner organizations **leading in-school and out-of-school activities** for students and families
- #/% of community members who ‘agree’ or ‘strongly agree’ that they play a **significant role within the school**.

Student Impact

- #/% of students enrolled in **AP and Dual Credit Classes** supported by community or family partnerships
- #/% increase of **student learning or mentorship experiences** provided in full or part by local community partnerships
- #/% increase of students who report schools is **more engaging and relevant to life success** because of meaningful relationships with the community.

Family Impact

- #/% families/students receiving support for **physical, mental, or basic needs** from community agencies or community supported in-school services.
- #/% of families who report **increase in trust and positive relationships** with the school.
- #/% of families who report attending an event at the school, in the community or online that helped build an understanding of **how to support their academic success or success after high school**

Teacher Impact

- #/% of classroom and school strategies utilizing **collaborative partnership with families/community partners**
- #/% of teachers who report strong family and community partnerships have **supported more vibrant learning experiences** in their classroom.
- #/% increase of teachers who report **increase job satisfaction** because of meaningful relationships with families and community partners.

Strong Schools. Powerful Partnerships. Real Results.

Additional Information About this Work and The Prichard Committee

This *Checklist for District Staffing for Partnership Schools* is part of The Prichard Committee’s Groundswell Initiative. The Prichard Committee for Academic Excellence is an independent, nonpartisan organization dedicated to improving education outcomes for all Kentuckians, from early childhood through postsecondary and workforce readiness.



For additional resources and to learn more about the Prichard Committee, visit:

<https://www.prichardcommittee.org/groundswell>